

	<p>EXPORT DIVISION The Tamil Nadu Cooperative Milk Producers' Federation Ltd. 3A, Pasumpon Muthuramalinganar Salai, Nandanam, Chennai – 600 035</p>	<p>Affix passport size photo here</p>
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APPLICATION FOR EXPORT AGENT

1	Name of the Applicant:	
2	Address:	
3	Contact No.:	
4	Email ID:	
5	Website(*if any):	
6	GST No.:	
7	Import Export Code No.: (Photostat copy to be enclosed) Date of Registration : (obtained prior to 01.04.2018)	
8	<u>Bank Details:</u> Account No. : Type Of Account: (Account Statement/ Bank Passbook to be enclosed)	
9	Export turnover in FY 2018-19:	
10	Details of Export Business done during last 5 years: (Documentary evidences in the form of photocopy to be enclosed)	
11	Name of country for which application is given:	
12	Name of Importer, Address and contact numbers in the country for which application is given:	

13	<u>Importer Profile:</u> Size of the Organization: Man Power: Distribution Network Details: Infrastructure Available: Financial Background: Import License: No. Of years they are in business: (Photostat copy of documents is to be enclosed)	
14	Will you attend pre-discussion meeting on 26.09.2019? (Y/N)	

Declaration

We certify that the details/ information furnished above are true to the best of our knowledge and we also aware of the fact that our application for the agency will be rejected/ agency awarded will be terminated if any of the above details/information are found to be wrong at a later date.

Date:

Place:

Signature of the Applicant

**Important conditions for being appointed as the Export Agent of
Tamil Nadu Cooperative Milk Producers' Federation Ltd.**

Pre-Requisites

The following are pre-requisites for appointment as an export agent for TCMPF Ltd.:

1. Individual or export firm is eligible to become export agent in the country for which the applicant has shown interest.
2. The applicant should have trade contract/ business activities in the countries for which applicant wishes to be appointed as Export Agent. The applicant must show documentary evidence to prove their export experience during the last 5 years.
3. Import Export Code should be obtained prior to 01.04.2018.
4. Minimum export turnover of Rs. 10 crores in FY 2018-19 through exports alone.
5. The applicant should meet all statutory requirement set by the country where the applicant intends to export the goods.
6. The applicant should have sufficient market knowledge in that country like market experience, export demand, current dairy product suppliers, market potential, total requirement of dairy products etc.
7. Preference would be given to firms with experience in export of consumer goods including food and dairy products.
8. The bank statement of firm attested by the bank with transactions details from 01.04.2019 to 30.09.2019 should be submitted along with application.
9. An export turnover statement duly attested by practicing chartered accountant on letterhead should be submitted along with the application for the last 2 financial years(i.e. 01.04.2018 to 31.03.2019 and 01.04.2019 to 30.09.2019) .

Open session meeting

A pre discussion meeting would be held at 11 AM 26.09.2019 at Aavin Illam, 3A, Pasumpon Muthuramalinganar Salai, Nandanam, Chennai – 35. The agenda of the meeting would be to clear all doubts regarding terms and conditions of appointment as export agent. Interested parties need to confirm if they would attend on or before 5PM, 25.09.2019 by sending mail to aavinexports@gmail.com (maximum of two persons allowed per applicant firm).

Evaluation and Selection Procedure

The evaluation of the application would be done based of the merit of application and followed by an interview, considering all aspects suitable for the export of Aavin products. After selection the applicant would be given provisional appointment letter which would be confirmed on the submission of security deposit of Rs. 10 lakh to the Federation.

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